**Application form for academic project coordinator.**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please give us an overview about your experience as English courses coordinator, describe your activities and tell us one of your most important achievements during this job.

If you don´t have the experience coordinating courses, please provide information about your experience as an English teacher.

Have you been involved in the logistics of a course? E.g. sending books to participants, arranging transportation for teachers, etc. If the answer is yes, please provide one example.

Tell us about a time when you worked under pressure with limited resources. E.g. 3 of your 5 English teachers didn’t show up on a class day, what did you do?.

What was the outcome? Was it what you expected?

Do you have experience reviewing and selecting materials for a course? If the answer is yes, please provide more information about a specific course.

Have you had teachers reporting to you directly? Please tell us more about it.

When coordinating a course, how do you measure that you teacher´s work reflects in the students learning?

Why do you consider working for the British Council is an important project in your professional life?