

Going Global Partnerships

Mexico Skills for Women in Tech: Grant Partnership Call 2023

30 January 2023

Introduction

[Going Global Partnerships](#) builds stronger, more inclusive, internationally connected higher education and TVET systems which support economic and social growth.

Through this British Council programme, you can connect, collaborate and innovate with universities, colleges, education policy makers and other partners in the UK and around the world.

The overall expected outcomes of the programme include:

- **Enabling research:** supporting research, knowledge, and innovation collaboration to address local and global challenges and promote inclusive growth
- **Internationalising higher education and TVET institutions:** creating an enabling environment while supporting institutions and individuals to benefit from internationalisation
- **Strengthening higher education and TVET systems:** improving the quality and efficiency of institutions and systems
- **Enhancing student outcomes:** improving the qualities of global graduates (e.g., soft skills, employability, community outcomes).

Opportunities

Going Global Partnerships offers you vital international opportunities - the chance to build relationships, to share ideas and good practice, to access grant funding for collaborative partnerships and more.

You can see current and upcoming Going Global Partnerships opportunities on our website:

<https://www.britishcouncil.org/education/he-science/going-global-partnerships/connect-collaborate>.

We have many opportunities being launched at this time, so please check this page regularly.

This document refers to the following opportunity: Mexico Skills for Women in Tech: Grant Partnership Call 2023

Privacy Notice

The British Council and UK partners comply with UK GDPR and the UK Data Protection Act 2018 and data protection laws in other countries that meet internationally accepted standards. The British Council will use the information that you provide for the purposes of processing your application, making any awards and the monitoring & review of any grants. The legal basis for processing your information is agreement with our terms and conditions of application (contract).

We may share all application data with Knowledge Labs SAPI de CV, commercially known as Hackademy, our implementing partner in the Mexico in order to assist with management of the application process. We may share selected non personal data with agencies responsible for monitoring and evaluation of the: Mexico Skills for Women in Tech: Grant Partnership Call 2023.

Your information will not be used/shared beyond the partners listed above for any other purpose without your specific consent. British Council and its partners reserve the right to publish and share anonymised aggregated information with stakeholders.

Organisation details, where collected, are used for monitoring and evaluation and statistical purposes. Gender information and country of origin, where collected, is used solely for statistical purposes. If we need to contact you, we will do so using the contact details you have provided.

Under UK Data Protection law, you have the right to ask for a copy of the information we hold on you, and the right to ask us to correct any inaccuracies in that information. If you want more information about this, please contact your local British Council office or see our website: <http://www.britishcouncil.org/privacy-cookies/data-protection>. We will keep your information for a period of seven years after the project.

Eligibility criteria

Proposals must fulfil the following criteria in order to be eligible for funding under this programme:

ELIGIBILITY CRITERIA		Y/N
1	<p>Eligible proposals should have at least:</p> <ul style="list-style-type: none"> one Lead Applicant from the UK that will be working directly with our Mexican implementing partner Hackademy <p>Desirable that proposal has:</p> <ul style="list-style-type: none"> one Mexican Applicant as a partner 	
2	<p>UK lead partner must be one of the following:</p> <ul style="list-style-type: none"> Higher Education provider with a degree awarding power. <ul style="list-style-type: none"> Degree awarding powers in England. Check the ‘awarding degrees’ drop down section on the specific provider’s entry on the OFS register. The OFS register lists all institutions which offer UK degrees, not all of which have degree awarding powers. Degree awarding powers in Wales Degree awarding powers in Northern Ireland Degree awarding powers in Scotland Not-for-profit research institutions, establishment and organisations. Any public or private organisations with a role in the Technical and Vocational Education Training (TVET)/Further Education (FE) system <p>England</p> <p>Higher Education provider with degree awarding powers: https://www.officeforstudents.org.uk/advice-and-guidance/regulation/degree-awarding-powers/</p> <p>Office for Students (OFS): https://www.officeforstudents.org.uk/advice-and-guidance/the-register/the-ofs-register/#/</p> <p>Wales: https://www.gov.uk/check-university-award-degree/recognised-bodies-wales</p> <p>Northern Ireland: https://www.nidirect.gov.uk/articles/universities-and-colleges-northern-ireland</p> <p>Scotland: https://www.gov.scot/policies/universities/</p>	
3	<p>In case of having a Mexican partner must be one of the following:</p> <ul style="list-style-type: none"> Higher Education provider, as locally defined Not-for-profit research institutions, establishment and organisations, as locally defined 	

	<ul style="list-style-type: none"> • TVET/FE provider, as locally defined 	
4	The Lead Applicant's institution in the UK must have the capacity to administer the grant and capacity must be confirmed in the support letter.	
5	<p>Lead Applicants can include in their proposals Associated Partners (from both Mexico and the UK) affiliated with:</p> <ul style="list-style-type: none"> • Higher Education providers • Not-for-profit research institutions, establishment and organisations • TVET/FE providers • Other education organisations/charities/foundations/membership bodies • Not-for-profit organisations, including Non-Governmental Organisations (NGOs) • Branch and satellite campuses of UK Higher Education providers • Government organisations • Civil Society Organisations (CSOs) and Social Enterprise organisations 	
6	For-profit non-education organisations are not eligible to receive any grant funds, except to cover travel-associated costs.	

Please send an enquiry to Monica Angulo monica.angulo@britishcouncil.org. if you are in doubt about the eligibility of your organisation.

Eligibility checks will be applied to all applications after the grant call closes. Those which are not led by an eligible institution will be rejected during these checks. Please see **Annex 4** for the eligibility criteria check list.

Ethics

It is essential that all legal and professional codes of practice are followed in conducting work supported by this Programme. Applicants must ensure the proposed activity will be carried out to the highest standards of ethics and research integrity.

In the application form, applicants must clearly articulate how any potential ethical and health and safety issues have been considered and how they will be addressed, ensuring that all necessary ethical approval is in place before the project commences and all risks are minimised.

Please refer to the Research Councils UK 'Policy and Guidelines on Governance of Good Research' (<https://www.ukri.org/wp-content/uploads/2021/03/UKRI-050321-PolicyGuidelinesGovernanceOfGoodResearchConduct.pdf>) , the Inter Academy Partnership report 'Doing Global Science: A Guide to Responsible Conduct in the Global Research Enterprise' (<http://www.interacademycouncil.net/24026/29429.aspx>) or contact us for further guidance.

Safeguarding and protecting adults at risk

The British Council is committed to safeguarding children and adults at risk and to upholding their rights in accordance with all applicable legislation and statutory guidance. As part of that commitment, we require that all staff, and those we work with, including partners and suppliers, operate within our Safeguarding Policy which articulates our approach to protecting children and adults at risk and promoting their wellbeing.

We have robust systems and procedures in place to both prevent incidents (covering, for example, the recruitment of appropriate staff, training and support given so that staff can work safely, and standards regarding the way in which we carry out activities) together with responsive actions necessary to address situations where we become aware that a child or an adult at risk may have been harmed. As part of our policy, all countries have a named Safeguarding Focal Point (SFP) who is supported by a Regional Safeguarding Manager (RSM) and the British Council Safeguarding Team. For further information please see: <https://www.britishcouncil.org/about-us/how-we-work/policies/safeguarding>

Equality, Diversity and Inclusion

Applicants are encouraged to ensure equal opportunities in the teams implementing their proposed activity. Applicants may apply for additional funding to cover any specific requirements necessary to ensure full participation.

Please make additional costs in the 'human resources' section of the budget request within your application. These will be considered on a case-by-case basis.

Please contact us for further information on the British Council's approach. See our Equality Policy here: <https://www.britishcouncil.org/about-us/our-values/equality-diversity-inclusion>

Gender Equality

To comply with the International Development (Gender Equality) Act 2014, applications must outline how they have taken meaningful yet proportionate consideration as to how the project will contribute to reducing gender inequalities in the Gender Equality Statement section of the application form.

Gender Equality Statement

Applicants are required to consider the impact their project will have on gender and provide a gender statement. It should not be a re-statement of your Institution's policy; you may refer to the policy but should show how the policy will be implemented in terms of the project.

Below are the project aspects that can be taken into consideration for the gender statement but not limited to.

- Outputs
- Outcomes
- Make-up of the project team; participants, stakeholders and beneficiaries of the project
- Processes followed throughout the programme.

The statement is part of the equality, diversity and inclusion (EDI) assessment criterion in this call. The following questions should be answered when writing the statement.

- Have measures been put in place to ensure equal and meaningful opportunities for people of different genders to be involved throughout the project? This includes the development of the project, the participants of the research and innovation, and the beneficiaries of the activities.
- The expected impact of the project (benefits and losses) on people of different genders, both throughout the project and beyond.
- The impact on the relations between people of different genders and people of the same gender. For example, changing roles and responsibilities in households, society, economy, politics, power, etc.
- How will any risks and unintended negative consequences on gender equality be avoided or mitigated against, and monitored?
- Are there any relevant outcomes and outputs being measured, with data disaggregated by age and gender (where disclosed)?

Not all questions will be applicable. If a question is not applicable, you will need to articulate the reasons why.

British Council reserve the right to reject the application if no consideration has been given to gender equality or if the proposal is assessed to result in a negative impact for gender equality.

Applicant screening

In order to comply with UK government legislation, the British Council may at any point during the application process, carry out searches of relevant third-party screening databases to ensure that neither the applicant institutions nor any of the applicants' employees, partners, directors, shareholders are listed:

- as an individual or entity with whom national or supranational bodies have decreed organisations should not have financial dealings;
- as being wanted by Interpol or any national law enforcement body in connection with crime;
- as being subject to regulatory action by a national or international enforcement body;
- as being subject to export, trade or procurement controls or (in the case of an individual) as being disqualified from being a company director; and/or
- as being a heightened risk individual or organisation, or (in the case of an individual)a

politically exposed person.

If the applicant or any other party is listed in a Screening Database for any of the reasons set out above, the British Council will assess the applicant as ineligible to apply for this grantcall.

The applicant must provide the British Council with all information reasonably requested by the British Council to complete the screening searches.

Please read the text to this effect on the application form and tick the box to show that you understand this.

Covid-19 guidance

Should COVID-19 continue to impact global travel into 2022, we would advise that applicants consider, and put in place, contingency plans for remote working and digital collaboration where possible, for example utilising video conferencing in place of face-to-face meetings.

The British Council's Global Information Security Policy has banned Zoom usage for the British Council and for contracted suppliers and grant award holders. The British Council recommends using Microsoft Teams to deliver virtual activities. Should you be successful in securing a grant, and if you require a Microsoft Teams licence, you will need to discuss this with the British Council. Applicants who want to use other online tools or online platforms, must follow British Council safeguarding and security protocols. Online tools or platforms other than Microsoft Teams must be discussed with the British Council and requests to use a different platform or tool would need to be approved for successful grant recipients.

Please consider flexible and technological solutions to progress activity for planned work where feasible.

British Council contractual requirements

- The contracting authority is the British Council which includes any subsidiary companies and other organisations that control or are controlled by the British Council from time to time (see: www.britishcouncil.org/organisation/structure/status).
- The successful applicants will be expected to undertake activities in the UK and in the partner countries listed in these guidelines.
- The British Council is subject to the requirements of the UK Freedom of Information Act, ("FOIA"). Please indicate in your application whether FOIA also applies to your organisation, so that we can reflect this in the Grant Agreement should you be successful in your application.
- (Terms and Conditions of the Grant Agreement) ("Grant Agreement").

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- **By submitting a response to this call for applications, you are agreeing to be bound by the terms of these guidelines and the Grant Agreement without further negotiation or amendment.**
 - In the event that you have any concerns or queries in relation to the Grant Agreement, you should submit a clarification request to monica.angulo@britishcouncil.org in accordance with the provisions of this call for applications by the application deadline. The British Council reserves the right not to make any changes to the Grant Agreement.
 - The British Council is under no obligation to consider any clarifications / amendments to the Grant Agreement requested following the application deadline.

Mexico Skills for Women in Tech:

Grant Partnership Call 2023

Background

In Mexico and worldwide there is a proven under-representation of women in the technology industry, which is the highest paid job market. Women who pursue a career in the Industrial Technology (IT) industry are the most likely to drop out.

The Skills for Women in Tech - Mexico programme is one of the components of the British Council's global programme "Women and Girls in STEM - Going Global Partnerships" which aims to build stronger, more inclusive, internationally connected higher education and technical education systems to support the socio-economic growth.

Focused on the Technology Industry, the Skills for Women in Technology - Mexico programme aims to improve the employability of young women studying their final semesters of an undergraduate degree by training them with digital skills in software development, gender equality, self-confidence, and leadership skills to improve their chances of gaining employment in the IT industry.

According to various international organisations, by the end of 2021 we had a deficit of 40 million people with the skills and experience required by the software development industry, and by 2030 the deficit will reach 80 million people and we will have a loss of 8.4 billion dollars per year.

As Innovation Barometer 2018 highlights, there is currently much concern among business leaders about the shortage of human capital that has the digital skills needed to support digital transformation and innovation in companies. As a result, private and non-profit training, known as bootcamps, have emerged as a mechanism to alleviate the shortage of human capital in the digital space.

We also know that the proportion of women to men in tech roles has declined over the past 35 years. A study conducted by Accenture and Girls Who Code show that "half of young women who go into tech drop out by the age of 35. And women leave tech roles at a 45% higher rate than men." On top of this we find that women account for less than a third of technology jobs and earn, on average, 23% less than a man in the same job.

According to the same research, women-only training in technology skills is a way to create a more inclusive and supportive and inclusive environment, free of implicit or explicit gender discrimination.

Skills for Women in Tech

Skills for Women in Tech was designed by the British Council to support hundreds of women with training in web development and leadership skills to address the shortage of human capital and the lack of female talent in the industry. This project was launched in 2022, delivering a 7-month intensive training programme (bootcamp) for 500 women. Beneficiaries came from different backgrounds and underserved communities, meaning that this project supports UK/global efforts to achieve the Sustainable Development Goals (SDGs).

Training was delivered through a Mexican partner, commercially known as [Hackademy](#), a non-governmental digital bootcamp focused on web development that aims to bridge the gap between employers and people with technical skills from unprivileged backgrounds.

Hackademy is a social enterprise outside the formal education system, which trains people with little or no programming experience. This bootcamp implement a learning by doing methodology that allows students (called padawans) to solve real problems faced by companies in the tech industry. The learning model allows the padawans to develop their technical skills and put into practice other skills highly valued by employers, such as: effective communication, teamwork and negotiation.

Hackademy's business model allows it to finance a large percentage of the tuition fees of the students (padawans), as the income is obtained from the partner companies.

Alliance with Hackademy

The relationship between the British Council and Hackademy starts at the end of 2021 and was the result of tender which was published on the In-Tend platform as BC/2064 and promoted in the British Council Mexico webpage: <https://www.britishcouncil.org.mx/educacion-superior/invitation-tender-skills-women-tech-mexico>

British Council Mexico had the need to commission an implementing partner able to deliver our Women in STEM: Skills for Women in Tech Programme to support one strand of our Going Global Partnerships: Women in STEM Programme.

Skills for Women in Tech aimed to enhance employability of 500 women from underprivileged backgrounds who were studying a career in technology and have basic coding knowledge. Hackademy was selected among several programming bootcamps to implement this programme, aimed only at women.

Purpose of the grant

Following the completion of the implementation of the first pilot of the project, the British Council and Hackdemy signed an Operational Alliance Agreement (OAA) to give continuity to the project and impact more than 5,000 women.

By signature of the OAA, both British Council and Hackademy committed to establish alliances with UK and Mexican Higher Education Institutions (HEI), UK Charities, experts in the sector who adds strategic value to the Project.

The British Council is looking for a UK partner (HEI, charity, tech company) to strengthen the curricular content of our digital bootcamp Skills for Women in Tech.

One of the objectives of this grant partnership is to strengthen theory frameworks and the technical contents of the bootcamp with the latest trends, as well as to strengthen the soft skills part of the contents.

The purpose of the grant funding is to be part of the Skills for Women in Tech Project by helping the beneficiaries in:

1. Strengthen the bootcamp content by either:

a) Train the trainers through capacity building activities on leadership skills, EDI values, and/or developing tools on how to deal with mental health conditions.

One of the biggest challenges during the first implementation of the pilot was related to the interaction between facilitators/mentors (mostly men) with large groups of women who have to face a number of challenges.

b) Desirable if applicants could develop capacity building activities or trainings in a wide range or technical areas, including but not limited in the following topics:

- Data engineering
- Data Science
- ML / AI
- Computer Security
- Computer Science
- DevOps

Bootcamp curriculum

Please find below the current curriculum of the bootcamp for reference.

Technical Skills	Soft Skills
<p>Platform First stage (Platform) – 2 months</p> <ol style="list-style-type: none"> 1. Introduction to software development 2. Introduction to GIT 3. Introduction to Linux 4. Introduction to Docker 5. Algorithms and data structures 6. Language selection <ul style="list-style-type: none"> • JavaScript • Python • Java 7. SQL Databases - PostgreSQL 8. Introduction to software development 9. Backend development <ul style="list-style-type: none"> • NodeJS • Django • Spring 10. Frontend development <ul style="list-style-type: none"> • HTML • CSS • JavaScript • React 11. Agile + SCRUM 	<ul style="list-style-type: none"> • Effective communication • The impostor syndrome • Personal finances
<p>Bootcamp Second Stage - 5 months</p> <ol style="list-style-type: none"> 1. Specialisation <ul style="list-style-type: none"> • Backend • Frontend • Mobile 2. Project development for 20 weeks <ul style="list-style-type: none"> • Software development in remote teams 	<ul style="list-style-type: none"> • How to create my CV • Technical interview practice • Pitch workshop

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- | | |
|---|--|
| <ul style="list-style-type: none">• User stories, backlog and sprints• Deploy• Integrations• Customer tracking• Cloud architecture and deployment | |
|---|--|

Platform: A robust platform, with more than 300 hours of content, where beneficiaries have an initial and basic learning path and can improve with topics that are of interest to them. Access to the platform will be obtained via <https://skillsfor.womenintech.mx/>. This platform is based on the Partner's product, which has been adapted specifically for the Project. On this platform the beneficiaries will be able to access live mentoring, agenda of activities, recorded content, recorded mentorships, question and answer forums, exercises, and other activities. In addition, the beneficiaries will be able to keep track of their progress/activities which they have carried out. Upon determination that the beneficiary has sufficient knowledge, they will be invited to a technical test to confirm that they can be part of the Bootcamp

Bootcamp: Intensive programme that aims for beneficiaries to gain experience developing a real project in a controlled environment:

- Teams of 5 beneficiaries will be formed
- At the beginning of the bootcamp, different projects will be voted on, choosing 2 projects on which all the teams will work
- Each team will decide to focus on frontend, backend and/or mobile developing a specific part of the project.

Bootcamp Facilitator's Profile

The number of Hackademy mentors that work in this project varies but is approximately 18.

They are educated professionals in:

- Computer engineering
- Systems engineering
- Software development engineering
- Bachelor's degree in psychology
- Bachelor's degree in sociology
- Economics
- Design
- Marketing
- Communication

Some mentors have training in: Software development.

They have about 6 hours a week to take trainings.

Funding opportunity

The British Council is pleased to announce a call for applications for grant funding as part of the Mexico Skills for Women in Tech: Grant Partnerships Call 2023, developed under the Going Global Partnerships Programme. This funding opportunity will provide a maximum amount of £30,000 (thirty thousand pounds Sterling) for the design and implementation of capacity building activities/tools and trainings. In case of having a Mexican partner the Grant will be fully administered by the UK institution.

Expected outcomes

It is expected that the selected partner institution/organisation will do the following activities:

Month 1: Design and Action plan

Month 2: Methodology and design

Month 3: Training workshop

Month 4: Training workshop

Month 5: Training workshop

Month 6: Final report delivery

The training will be conducted in English.

Application process

The deadline to submit your application is **14 February 2023 (23:59 CST)**.

Please submit your application alongside all required documents via email to monica.angulo@britishcouncil.org copying arturo.mendoza@britishcouncil.org.

Applicants must attach the following documents, in pdf format, to their email message:

1. CVs of the UK Lead applicants and Mexican partner institutions (in case of having)
2. Institutional Letters of Support from UK (mandatory) and Mexican (in case of having) institutions partaking in the present call. Each letter should be signed by a senior representative of the respective institution, such as vice-chancellors and pro vice-chancellors.
3. Annex 2 – Application Response Sheet thoroughly completed. The document must include a detailed table showcasing the project timeline and which activities will be developed/delivered in each of the 6 months of implementation
4. Annex 3 – Budget Summary Template.

5. Annex 4 – Eligibility Criteria

Applicants are responsible for ensuring the documentation is thoroughly and correctly completed. All required documentation must be attached to the email message, as referenced in Annex 2 – Application Response Sheet, where relevant.

Incomplete applications, e.g., missing required documents, will not be considered.

Selection process

The received proposals will be evaluated by a deliberating panel following the stages below:

Step 1: internal checks will be held to ensure all required documents have been provided according to the specifications. Incomplete and/or incorrect submissions will be disqualified and not proceed to further evaluation.

Step 2: The proposal will then be evaluated in accordance with the criteria and weightings set out below. If excluded at this point it will not be evaluated any further.

A British Council panel will evaluate the proposals against the following criteria:

Criteria	Weight
1 Experience and Capacity to Deliver Qualifications, track record and proven interest in the Americas region of the Lead UK institution.	40%
2 Methodology and Approach Methodology to be used, training content, remote delivery and follow up tasks, potential to cascade the training, crisis management plans and risk assessments.	30%
3 Monitoring and Evaluation M&E Plan	20%
4 Value for money Value for money and clear calculation of required resources	10%

Evaluation

The proposals will be evaluated according to the above criteria, and will be awarded the marks presented in the table below:

Points	Interpretation
10	Excellent – Overall the response demonstrates that the applicant meets all areas of the requirement and provides all the areas evidence requested in the level of detail requested. This, therefore, is a detailed excellent response that meets all aspects of the requirement leaving no ambiguity as to whether the applicant can meet the requirement.
7	Good – Overall the response demonstrates that the applicant meets all areas of the requirement and provides all of the areas of evidence requested but contains some trivial omissions in relation to the level of detail requested in terms of either the response or the evidence. This, therefore, is a good response that meets all aspects of the requirement with only a trivial level ambiguity due the applicant’s failure to provide all information at the level of detail requested.
5	Adequate – Overall the response demonstrates that the applicant meets all areas of the requirement, but not all of the areas of evidence requested have been provided. This, therefore, is an adequate response, but with some limited ambiguity as to whether the applicant can meet the requirement due to the applicant’s failure to provide all of the evidence requested.
3	Poor – The response does not demonstrate that the applicant meets the requirement in one or more areas. This, therefore, is a poor response with significant ambiguity as to whether the applicant can meet the requirement due to the failure by the applicant to show that it meets one or more areas of the requirement.
0	Unacceptable – The response is non-compliant with the requirements of the present call and/or no response has been provided.

All decisions of the panel will be final and binding. No correspondence will be entered into with the unsuccessful applicants. We reserve the right to contact applicants to request or negotiate and amendment to an aspect of the proposal, including e.g., budget items or project timeline, to best meet the objectives of the present call.

Call and project timeline

Description	Deadlines
Call launch and start of application phase	30 January 2023
Proposal submission deadline	14 February 2023 (23:59 CST)
Evaluation process	By 21 February 2023
Publication of the results	By 21 February 2023
Contracting phase – agreement signatures	By 28 February 2023
Project implementation	March 2023 to 31 August 2023 (6 months)

Requests for clarification can be submitted to monica.angulo@britishcouncil.org copying arturo.mendoza@britishcouncil.org .

No request received after the deadlines will be considered.

The British Council accepts no responsibility whatsoever for any technical failure or malfunction or any other problem with any system, server, provider or otherwise that may result in any proposal being lost, delayed or not properly registered. In case of technical disruptions affecting the submission methods, please reach out to monica.angulo@britishcouncil.org prior to the submission deadline, **14 February 2023 – 23:59 CST**.

The British Council is not obliged to engage in further discussions or offer advice on proposals. The decision of the British Council regarding the grant is final.

The British Council accepts no responsibility for failure to notify successful applicants where such failure results from the provision of inaccurate contact details by the applicants or omissions of any third party, including any internet provider, and shall have no liability to any applicant if it is prevented from or delayed delivering any aspects of the opportunity by acts, events, omissions, or accidents beyond reasonable control.

Grant funds

The UK lead institution will receive a maximum total of £30,000 (thirty thousand pounds Sterling). The agreement will be signed for a period of up to six (6) months, from March 2023 to August 2023. The grant award will be paid in two instalments, upon completion of relevant checks and milestones within the project timeline and according to the agreement, as per below:

Amount	Details
£27,000 (twenty-seven thousand pounds Sterling).	Disbursed to successful applicant within 60 days of grant agreement signature.
£3,000 (three thousand pounds Sterling).	Disbursed to successful applicant upon submission and approval of project completion reports.

Requested grants shall be executed within a period of 6 months, and may cover costs such as:

- Organising meetings, seminars, workshops, trainings, mentorships
- Developing training materials
- Activities to establish and strengthen collaborative links
- Consultancy fees
- Travel and subsistence costs directly related to the operation of the project with the purpose of knowledge exchange.

Please refer to Annex 3 – Budget Summary Template for reference on the grant funds allocation limit for each expenditure category. Budgets are subject to relevant adjustments before the signing of the agreement.

All materials developed during the present partnership programme will only be disseminated internally within the participating organisations. External dissemination strategies must be aligned with the British Council in due course.

In the event of any underspent of the grant funds, this may be used for further activities under the project provided that:

1. A new budget and activities plan is shared with the British Council for validation
2. The proposed activities are in accordance with the Standard Terms of Grant Agreement (Annex 1)
3. The British Council approves it prior to the commencement of said activities.

Restricted items not covered by grant funds

- The grant will not fund the purchase of equipment which institutions would normally be expected to possess, such as computing equipment as laptops.
- The grant will not fund conference or seminar attendance to disseminate findings, unless specifically advised by the British Council.

Project duration

The project must be undertaken between March 2023 and August 2023.

Funding will be transferred to the successful UK Applicant institution within a maximum of 60 days upon grant agreement signature by the British Council, as per agreed payment schedule.

Expenses incurred by the institutions prior to the effective start date, including any costs incurred in the production of the proposal, cannot be charged to the grant funds.

List of annexes - files available for download

Annex 1 – Standard Terms of Grant Agreement

Annex 2 – Application Response Sheet

Annex 3 – Budget Summary Template

Annex 4 – Eligibility Criteria Checklist